

OVERBERG

DISTRICT MUNICIPALITY



MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT REPORT 31 DECEMBER 2020

*Compiled in terms of Section 72 of the Local Government: Municipal Finance Management Act, 2003
(Act 56 of 2003)*

Table of Contents

PART 1: IN-YEAR REPORT

1. Report of the Executive Mayor
 - 1.1 Implementation of the of the Municipality's budget in accordance with the Service Delivery and Budget Implementation Plan
 - 1.2 Any financial problems or risks facing the Municipality
 - 1.3 Annual Report and Audit Report
 - 1.4 National and Provincial adjustments budget
 - 1.5 Recommendation of an adjustments budget for the Municipality
 - 1.6 Non-financial performance – See part 2 (9)

2. Resolutions
 - 2.1 Mid-year budget and performance assessment
 - 2.2 Monthly budget statement and any supporting documents – separate report
 - 2.3 Quarterly report on the implementation of the budget and financial affairs for the Municipality – separate report

3. Executive summary
 - 3.1 Introduction
 - 3.2 Consolidated performance

4. In-year budget statement
 - 4.1 Table C1 Monthly Budget Statement Summary
 - 4.2 Table C2 Monthly Budget Statement – Financial Performance (standard classification)
 - 4.3 Table C3 Monthly Budget Statement – Financial Performance (revenue and expenditure by municipal vote)
 - 4.4 Table C4 Monthly Budget Statement – Financial Performance (revenue and expenditure)
 - 4.5 Table C5 Monthly Budget Statement – Capital Expenditure (Municipal vote, standard classification and funding)
 - 4.6 Table C6 Monthly Budget Statement – Financial Position
 - 4.7 Table C7 Monthly Budget Statement – Cash Flow

PART 2: SUPPORTING DOCUMENTATION

1. Debtor's Analysis (Table SC3)
2. Creditor's Analysis (Table SC4)
3. Investment portfolio analysis (Table SC5)
4. Allocation and grant receipts and expenditure (Tables SC6 and SC7)
5. Councillor allowances and employee benefits (Table SC8)
6. Material variances to the service delivery and budget implementation plan
7. Capital programme performance
8. Capital budget expenditure (SC12)
9. Non-finance performance
10. Half-yearly report by Audit and Performance Audit Committee
11. Municipal Manager's Quality Certification

1. REPORT OF THE EXECUTIVE MAYOR

1.1 Implementation of the of the Municipality's budget in accordance with the service delivery and budget implementation plan

There are 13 projects on the capital budget for 2020/2021 with a total adjusted budget of R9 771 000.00 which included an amount of R1 306 000 which was rolled forward from the previous financial year. See the schedule below for the details of the projects.

CAPITAL BUDGET 2020-2021									
DEPARTMENT	DESCRIPTION	BUDGET 2020/21	ADJUSTMENT AUG 2020	TOTAL 2020/21	UKEY	SPENDING YTD DEC 2020	COMMITMENTS DEC 2020	TOTAL YTD INCL COMMIT	BALANCE UNSPEND
Council General	Furniture & Equipment	R40 000		R40 000	20200702984830	R4 551.14	R19 393.58	R23 944.72	R16 055.28
Information Technology	Secondary air conditioner for Server Room	R25 000		R25 000	20200702984836			R0.00	R25 000.00
Information Technology	Replacement of old and broken computer equipment	R200 000		R200 000	20200702984854	R33 865.20		R33 865.20	R166 134.80
Holiday Resorts	Refuse removal - 2 Auto Skips and Trailer	R200 000		R200 000	20200702984812	R171 038.00		R171 038.00	R28 962.00
Holiday Resorts	Water Network	R0	R200 000	R200 000	20180704993542			R0.00	R200 000.00
Holiday Resorts	Ablution Facilities	R0	R194 000	R194 000	20200424041845	R168 695.65		R168 695.65	R25 304.35
Emergency Services	Fire Station - Caledon	R1 000 000		R1 000 000	20200702984857			R0.00	R1 000 000.00
Emergency Services	Safety initiative Implementation - Infrastructure	R2 100 000		R2 100 000	20200702984824			R0.00	R2 100 000.00
Emergency Services	Rescue Equipment	R0	R100 000	R100 000	20190703025622	R41 584.05	R25 799.15	R67 383.20	R32 616.80
Emergency Services	Rescue Equipment	R0	R75 000	R75 000	20200702984821	R15 553.13	R33 550.00	R49 103.13	R25 896.87
Emergency Services	Procure Vehicles	R0	R657 000	R657 000	20200817980207	R125 000.00	R493 414.21	R618 414.21	R38 585.79
Finance	Procure Container	R0	R80 000	R80 000	20190703025634	R73 913.04		R73 913.04	R6 086.96
Waste Services	Karweiderskraal Dumping Site	R4 900 000		R4 900 000	20200702984818			R0.00	R4 900 000.00
	TOTAL	R8 465 000	R1 306 000	R9 771 000		R634 200.21	R572 156.94	R1 206 357.15	R8 564 642.85
					Spending %	6.49%	5.86%	12.35%	50%
TYPE	FUNDING SOURCES	BUDGET 2020/21	ADJUSTMENT AUG 2020	TOTAL 2020/21	% SPENDING	SPENDING YTD SEPT 2020	COMMITMENTS SEPT 2020	TOTAL YTD INCL COMMIT	BALANCE UNSPEND
1	REVENUE	R465 000	R574 000	R1 039 000	52%	R493 647.08	R45 192.73	R538 839.81	R500 160.19
2	CAPITAL RESERVE	R1 000 000		R1 000 000	0%	R0.00	R0.00	R0.00	R1 000 000.00
3	EXTERNAL LOANS	R4 900 000		R4 900 000	0%	R0.00	R0.00	R0.00	R4 900 000.00
4	GRANTS	R2 100 000	R732 000	R2 832 000	24%	R140 553.13	R526 964.21	R667 517.34	R2 164 482.66
	TOTAL	R8 465 000	R1 306 000	9 771 000	12%	R634 200.21	R572 156.94	R1 206 357.15	R8 564 642.85
				R3 871 000	0%				31%
SUMMARY	DESCRIPTION	BUDGET 2020/21	ADJUSTMENT AUG 2020	TOTAL 2020/21	% SPENDING	SPENDING YTD OCT 2020	COMMITMENTS OCT 2020	TOTAL YTD INCL COMMIT	BALANCE UNSPEND
Council General	One project	R40 000	R0	R40 000	59.86%	R4 551	R19 394	R23 945	R16 055
Information Technology	Two projects	R225 000	R0	R225 000	15.05%	R33 865	R0	R33 865	R191 135
Holiday Resorts	Three projects	R200 000	R394 000	R594 000	57.19%	R339 734	R0	R339 734	R254 266
Emergency Services	Five projects	R3 100 000	R832 000	R3 932 000	18.69%	R182 137	R552 763	R734 901	R3 197 099
Finance	One projects	R0	R80 000	R80 000	92.39%	R73 913	R0	R73 913	R6 087
Waste Services	One projects	R4 900 000	R0	R4 900 000	0.00%	R0	R0	R0	R4 900 000
TOTAL	13 Projects	R8 465 000	R1 306 000	R9 771 000	12.35%	R634 200	R572 157	R1 206 357	R8 564 643

Although only R634 200.21 (6.49%) was actual spent by 31 December 2020, there was committed cost on some projects not included in this figure and the recalculated inclusive acquisition cost is R1 206 357.15 (12.35%). The committed cost will also reflect in the next monthly report.

Furthermore, there are two projects at Karweiderskraal under Solid Waste (R4.9million) and Caledon Fire Station (R1 million) where no expenditure had been incurred to date. If this project is not taken into consideration, the capital expenditure (actual and committed) to date will change to **31%** of Adjustment Budget spent. Of these spending **52% of own revenue** funded projects were spend and **24% of grant funded** projects.

The two mentioned projects need to be reconsidered during the Adjustment Budget as the possibility of proceeding with these projects is slim. The Caledon Fire station is reliant on the proceedings which is still to be received from the sale of land whiles the

Karwyderskraal remainder of the loan spending is reliant on willingness of the owners of the adjacent property to sell their properties next to Karwyderskraal.

The following two smaller projects could also be removed as it was already completed or funded from other sources:

Information Technology-Secondary air-condition for Server Room (Last year)–R25 000
 Holiday Resort-Water network (Support Grant) – R 200 000

There some other urgent capital needs to be addressed this year, are the following:

- Solution towards electrify power backup during load shedding (First phase)
- Replacement of redundant pool vehicle with adequate purpose LDV

Some of the savings on the Capital Budget could be utilized to finance these new needs.

OPERATING EXPENDITURE

By end of December 2020 an amount of **R 115 863 439.42 (48.45%)** of the total operational budget (expenditure) of **R 239 126 232.00** was spent. This percentage is considered good expenditure management as it is below the threshold of 50%.

OPERATING EXPENDITURE PER DEPARTMENT

COST CODE	DIRECTORATE	DEPARTMENT	ORIGINAL BUDGET 2020/21	ADJUSTMENT BUDGET 2020/21	ACTUAL - JUL TO DEC 2020	% TO DATE
3000	MUNICIPAL MANAGER	Executive (Municipal Manager)	2 246 499.00	2 246 499.00	925 282.43	41.19%
3001	MUNICIPAL MANAGER	Executive Support	684 741.00	684 741.00	153 690.82	22.45%
3002	MUNICIPAL MANAGER	Internal Audit	1 905 134.00	1 905 134.00	742 233.38	38.96%
3003	MUNICIPAL MANAGER	Council Expenditure	8 394 609.00	8 394 609.00	3 113 084.09	37.08%
3004	MUNICIPAL MANAGER	Idp & Communication	1 403 768.00	1 403 768.00	668 097.54	47.58%
3005	MUNICIPAL MANAGER	Performance & Risk Management	2 015 003.00	2 015 003.00	764 233.60	37.93%
Sub-Total			16 649 754.00	16 649 754.00	6 366 621.86	38.24%
4000	CORPORATE SERVICES	Executive (Corporate Services)	1 097 531.00	1 097 531.00	563 758.97	51.37%
4001	CORPORATE SERVICES	Corporate Support	1 712 967.00	1 712 967.00	712 044.70	41.57%
4002	CORPORATE SERVICES	Human Resources	4 103 522.00	4 103 522.00	1 268 779.62	30.92%
4003	CORPORATE SERVICES	Committee, Records & Councillor Support	3 461 752.00	3 461 752.00	1 432 855.98	41.39%
4004	CORPORATE SERVICES	Information Services	3 981 717.00	3 981 717.00	2 372 954.31	59.60%
Sub-Total			14 357 489.00	14 357 489.00	6 350 393.58	44.23%
5000	FINANCE	Executive (Finance)	1 261 177.00	1 261 177.00	524 761.36	41.61%
5001	FINANCE	Financial Support	555 488.00	555 488.00	111 235.57	20.02%
5002	FINANCE	Financial Services	15 964 109.00	15 232 109.00	5 130 182.01	33.68%
5003	FINANCE	Revenue	2 261 601.00	2 261 601.00	672 517.16	29.74%
5004	FINANCE	Expenditure	4 192 360.00	4 192 360.00	1 796 259.30	42.85%
5005	FINANCE	Supply Chain Management	2 453 964.00	2 453 964.00	1 058 806.49	43.15%
Sub-Total			26 688 699.00	25 956 699.00	9 293 761.89	35.80%
6000	COMMUNITY SERVICES	Executive (Community Services)	1 253 128.00	1 253 128.00	525 330.12	41.92%
6001	COMMUNITY SERVICES	Community Services Support	332 691.00	332 691.00	96 064.06	28.87%
6002	COMMUNITY SERVICES	Municipal Health	17 138 224.00	17 138 224.00	7 238 948.93	42.24%
6003	COMMUNITY SERVICES	Comprehensive Health	221 959.00	221 959.00	93 828.42	42.27%
6004	COMMUNITY SERVICES	Environmental Management	2 670 832.00	2 670 832.00	1 320 780.50	49.45%
6005	COMMUNITY SERVICES	Solid Waste	11 943 479.00	11 943 479.00	3 662 114.84	30.66%
6006	COMMUNITY SERVICES	Emergency Services	30 940 005.00	30 940 005.00	14 678 592.97	47.44%
6007	COMMUNITY SERVICES	Led, Tourism, Resorts & Epwp	16 810 353.00	16 810 353.00	8 033 763.40	47.79%
6008	COMMUNITY SERVICES	Roads Function	100 851 619.00	100 851 619.00	58 203 238.85	57.71%
Sub-Total			182 162 290.00	182 162 290.00	93 852 662.09	51.52%
TOTAL OPERATING EXPENDITURE			239 858 232.00	239 126 232.00	115 863 439.42	48.45%

Only the Roads division was spent over 50%, but this expenditure is funded by means of an agency agreement and an additional allocation to be received will be discussed in the adjustment budget report.

The underspending on Waste Management is mainly due to the expenditure regarding the interest on the provision (R1.6 million), that had not yet been processed against the respective votes.

OPERATING REVENUE PER DEPARTMENT

COST CODE	DIRECTORATE	DEPARTMENT	ORIGINAL BUDGET 2020/21	ADJUSTMENT BUDGET 2020/21	ACTUAL - JUL TO DEC 2020	% TO DATE
3000	MUNICIPAL MANAGER	Executive (Municipal Manager)	-	-	-	#DIV/0!
3001	MUNICIPAL MANAGER	Executive Support	-	-	-	#DIV/0!
3002	MUNICIPAL MANAGER	Internal Audit	-	-	-	#DIV/0!
3003	MUNICIPAL MANAGER	Council Expenditure	19 980 797.00	19 980 797.00	5 280 512.40	26.43%
3004	MUNICIPAL MANAGER	Idp & Communication	-	-	-	#DIV/0!
3005	MUNICIPAL MANAGER	Performance & Risk Management	767 475.00	767 475.00	197 265.63	25.70%
Sub-Total			20 748 272.00	20 748 272.00	5 477 778.03	26.40%
4000	CORPORATE SERVICES	Executive (Corporate Services)	-	-	-	#DIV/0!
4001	CORPORATE SERVICES	Corporate Support	63 530.00	63 530.00	14 608.13	22.99%
4002	CORPORATE SERVICES	Human Resources	-	-	-	#DIV/0!
4003	CORPORATE SERVICES	Committee, Records & Councillor Support	-	-	-	#DIV/0!
4004	CORPORATE SERVICES	Information Services	-	-	-	#DIV/0!
Sub-Total			63 530.00	63 530.00	14 608.13	22.99%
5000	FINANCE	Executive (Finance)	-	-	-	#DIV/0!
5001	FINANCE	Financial Support	-	-	-	#DIV/0!
5002	FINANCE	Financial Services	83 514 500.00	86 426 500.00	60 230 186.73	69.69%
5003	FINANCE	Revenue	15 000.00	15 000.00	15 511.49	103.41%
5004	FINANCE	Expenditure	-	-	15 432.91	#DIV/0!
5005	FINANCE	Supply Chain Management	-	-	-	#DIV/0!
Sub-Total			83 529 500.00	86 441 500.00	60 261 131.13	69.71%
6000	COMMUNITY SERVICES	Executive (Community Services)	-	-	-	#DIV/0!
6001	COMMUNITY SERVICES	Community Services Support	-	-	-	#DIV/0!
6002	COMMUNITY SERVICES	Municipal Health	300 000.00	300 000.00	84 123.15	28.04%
6003	COMMUNITY SERVICES	Comprehensive Health	200 000.00	200 000.00	96 316.92	48.16%
6004	COMMUNITY SERVICES	Environmental Management	200 000.00	200 000.00	-	0.00%
6005	COMMUNITY SERVICES	Solid Waste	12 015 000.00	12 015 000.00	6 343 531.45	52.80%
6006	COMMUNITY SERVICES	Emergency Services	4 135 000.00	4 135 000.00	243 764.73	5.90%
6007	COMMUNITY SERVICES	Led, Tourism, Resorts & Epwp	16 791 094.00	16 791 094.00	8 192 667.13	48.79%
6008	COMMUNITY SERVICES	Roads Function	101 209 821.00	101 209 821.00	50 176 688.42	49.58%
Sub-Total			134 850 915.00	134 850 915.00	65 137 091.80	48.30%
TOTAL REVENUE (INCLUDING CAPITAL GRANTS)			239 192 217.00	242 104 217.00	130 890 609.09	54.06%

Revenue underperformed at Environment Management was mainly Licenses and Permits and at Emergency Services the contributions to fire services from the Local Municipalities. The contributions from the Risk sharing to other Local Municipalities, must also still be charged.

Equitable share had been received in advanced until end of March 2021 which distorted the total revenue collected percentage.

The gains for selling of properties (R9,4 million) had also not realized which is the cause of the underperformance at Council General.

1.2 Any financial problems or risk facing the Municipality

Risk Item	Risk Description	Risk Background	Cause of risk	Consequences	Impact	Likelihoods
R463	1. Non recovery of income regarding Karwyderskraal (R369-2019/2020)	Agreement in place to recover funds from participating local municipalities at the regional landfill site. Income was based on estimates from consulting engineer.	1. Actual dumping not aligned with estimated dumping. 2. ODM is dependent on the payment of fees from the participating local municipalities.	1. Lack of Revenue 2. Negative impact on financial sustainability	Significant	Occasional (40%)
R464	1. The financial impact of disputes and legal claims (R370 - 2019/2020)	1. There is a dispute declared regarding TASK while there is also legal claim against ODM (ESO)	1. A dispute was declared while claims were laid against ODM	1. Negative impact on financial sustainability	Significant	Occasional (40%)
R465	1. Possibility of non-reporting directly from the system- in terms of MSCOA (R371 - 2019/2020)	1. In terms of MSCOA the municipality must report directly from the system. Currently the municipality report after the extracted report was amended.	1. MSCOA Regulation will be enforced	1. Non-compliance with MSCOA regulations	Insignificant	Possible (60%)
R466	1. Possible misstatements in annual financial statements (R372-2019/2020)	1. There was misstatements in the financial statements of 2017/2018.	1. Ineffective review process followed due to limited timeframes	1. Negative impact on audit opinion 2. Reputational damage	Moderate	Possible (60%)

R467	1. Non recovery of cost for fire brigade services provided to other municipalities/community (R378 -2019/2020)	1. Fire brigade services are delivered on behalf of local municipalities or residents/businesses in the community with the agreement that the extinguishing of fires will be recouped.	1. Not aware of sufficient controls in place to recoup costs.	1. Loss of revenue	Moderate	Possible (60%)
R468	1. Incomplete asset register(R378-2018/2019)	1. There have been a number of challenges in asset management unit for example disposed items not being removed from asset register, assets cannot be located in location allocated to on asset register and there are assets that is not bar-coded.	1. No management buy in. 2. Lack of communication. 3. Value off asset - ownership. 4. Condition off asset. 5. Classification of assets	1. Qualified Audit. 2. Incomplete asset register. 3. Missing assets. 4. Understatement of assets	Significant	Possible (60%)
R469	1. Lack of proper contract management (SCM)(R391-2019/2020)	1. No formal contract management procedures in place	1. Insufficient buy-in, commitment and accountability from departments. 2. No proper gap analyses to ensure effective contract management	1. Legal consequences. 2. Negative Audit implications. 3. Non enforcing of penalty clauses. 4. Reputational damage. 5. Unauthorized expenditure	Significant	Possible (60%)

R470	1. Non execution of Capital projects (R392-2019/2020)	1. Conform to CAPEX spending. 2. User departments should plan and adhere to time frames in the procurement plan and related demand management processes.	1. Failure to do a proper needs analysis across all departments and currently conducted in the absence of guidance and facilitation from SCM 2. Incorporation of SCM protocol in Strategic planning processes (IDP, LED, etc.). 3. Inefficient planning and execution of time frames by user departments	1. Budget implications(finance). 2. Long term planning implications. 3. Compromised service delivery 4. Not spending Capital budge	Moderate	Possible (60%)
R471	1. Possible Audit findings and irregular expenditure due to non-compliance of Section 32 SCM regulation (R424 - 2019/2020)	1. Treasury will release a circular to provide guidance related to section 32 processes. 2. No clear guidance from National treasury	1. AG could regard the spending in section 32 as irregular expenditure	1. Audit finding 2. Could possibly lose Clean Audit status	Significant	Potential (50%)
R472	Financial system dependency due to unforeseen system failure that could lead to non-compliance. (R432-2019/2020)	Financial system (SAMRAS) was migrated to a new server and ODM were unable to deliver the data strings to PT and NT. This resulted in receiving a letter of non-compliance from them.	To be investigated	1. Reputation Damage 2. Possible Audit Finding	Major	Improbable (20%)

R475	1. Ownership of municipal properties (R375 -2019/2020)	1.Incomplete Property register	1. Function was not allocated to specific person 2. Absence of proper property register	1. Possible loss of revenue 2. Under statement on financial statements 3. Underutilisation of properties 4. Loss of asset 5. Legally bounded for upkeep of and maintenance to comply with Environmental Acts 6. Legal cost	Significant	Potential (50%)
R485	VAT may not be claimed on expenditure for the Roads maintenance function	VAT have been claimed on expenditure for the Roads maintenance function as per the consultant's opinion.	The Auditor-General indicated that VAT may not be claimed on expenditure for the Roads maintenance function.	1. VAT claimed might be payable to SARS 2. Negative impact on sustainability of municipality	Major	Possible (60%)
R486	Loss of income due to the implications of Covid-19	The lockdown period of the Covid-19 pandemic had/have a huge/negative impact on the financial situation of households and businesses and the ability to honour their financial obligations.	The lockdown period of the Covid-19 pandemic had/have a huge/negative impact on the financial situation of households and businesses.	1. Loss of revenue	Significant	Possible (60%)
R499	All capital projects are not executed	Due to the total lockdown of the economy are services and products not available	Covid-19 pandemic - total lockdown of the economy	Capital budget not fully spent	Moderate	Expected (70%)

R500	Revenue collection	Due to the total lockdown of the economy will residents and business not have any income to pay their municipal account for rentals.	Covid-19 pandemic - total lockdown of the economy	Loss in income and negative impact on cashflow of municipality	Major	Expected (70%)
R501	KPI ratios like debt ratio and cost coverage is not met	The debtors account will increase as residents/businesses do not have the ability to pay	Covid-19 pandemic - total lockdown of the economy	KPI of Finance will not be met	Moderate	Expected (70%)
R510	1. Compromise financial sustainability of a municipality	1. Mainly grant dependent. 2. Grant increases by CPI while expenditure increases more than CPI. 3. Increasing demand of legislative compliance 4. Non-payment by B Municipalities for services rendered	1. The increase in expenditure is higher than the increase in revenue/grants	1. Negative impact on liquidity 2. Non-compliance to norms and standards 3. Lack of maintenance on infrastructure	Catastrophic	Expected (70%)

R473	Non-identification of local content items (R431-2019/2020)	1. The Department of Trade and Industry , in consultation with the National Treasury designated sectors, sub-sectors and industry or product in accordance with national development and industrial policies for local production and content, where only locally produced services or goods or locally manufactured goods meet the stipulated minimum threshold for local production and content, taking into account economic and other relevant factors; and stipulated a minimum threshold of R30 000 for local production and content.	1. AG could regard the spending in Local Content as irregular expenditure	1. Audit finding 2. Could possibly lose Clean Audit status	Significant	Expected (70%)
------	--	---	---	---	-------------	----------------

1.3 Annual Report and Audit Report

Due to the extension given to the finalization of the Annual Financial Statements from 31 August 2020 to 31 October 2020, the audit had commenced late and is only scheduled to be completed towards the end of February 2021. As the Annual Report can only be completed after the Audit Report is released, it could not be finalized by the time the Mid-year report need to be submitted in terms of legislation.

1.4 National and Provincial adjustments budgets

The following adjustments to certain unspent and additional grants which had an impact on the Municipality's budget.

- (a) The unspent grants on 30 June 2020 for the following grants have been submitted to Provincial Treasury for roll over but unfortunately no outcome had been received yet. Once the approval had been received, the following grants will be included in the adjustment budget to be submitted before 28 February 2021:

WC Financial Management Support Grant (mSCOA)	R 91 416
WC Financial Management Support Grant (Resorts)	R 650 000
Financial Management Capacity Building Grant	R 500 000
LG Graduate Internship Grant	R 92 702
Safety implementation plan Grant	R 1 578 375
Municipal Service Delivery and Capacity Building Grant	R 981 441
CDW Operational Support Grant	R 112 000

- (b) The following grants had been reduced and will have to amended in the adjustment budget:

WC Financial Management Support Grant	- R 101 000
Western Cape: Transport and Public Works (which will result in less income of agency fees)	- R 4 750 000

The amendments will be tabled with the Municipality's adjustments budget on 22 February 2021, subjected to the outcome of the roll over application to Provincial Treasury.

1.5 Necessity of an adjustments budget for the Municipality

Section 28 of the MFMA read as follow:

An adjustments budget referred to in section 28(2)(b), (d) and (f) of the MFMA will be tabled in the municipal council after the mid-year budget and performance assessment.

A municipality may revise an approved annual budget through an adjustments budget.

Apart from the unspent and additional grants as mentioned in 1.4 above, there are also other adjustments in operational and capital expenditure that had been identified.

Accordingly, a report on adjustments to the budget will be submitted for consideration by Council on 22 February 2021.

2. RESOLUTIONS

2.1 *Mid-year budget and performance assessment*

- a) That cognisance be taken of the mid-year budget and performance assessment in respect of the first half of the 2020/2021 financial year;
- b) That the assessment report be submitted to Council on 25 January 2021 in terms of Section 54(1)(f) of the MFMA;
- c) That the proposed amendments to the KPI's and targets (SDBIP) be submitted to council in terms of Section 54(1)(c) for approval;
- d) That, following the above [with reference to regulation 23(1) an adjustments budget on the 2020/2021 budget be tabled for consideration at the council meeting on 22 February 2021.

3. EXECUTIVE SUMMARY

3.1 Introduction

In accordance with Section 72(1) of the Municipal Finance Management Act (MFMA) the Accounting Officer is required to-

- (a) Assess the performance of the municipality during the first half of the financial year, taking into account-
 - (i) The monthly statements referred to in Section 71 for the first half of the financial year;
 - (ii) The municipality's service delivery performance during the first half of the financial year, and the service delivery target and performance indicators set in the service delivery and budget implementation plan;
 - (iii) The past year's annual report, and progress on resolving problems identified in the annual report.
 - (iv) The performance of every municipality entity under the sole or shared control of every municipality, taking into account reports in terms of Section 88 from any such entities; and
- (b) Submit a report on such assessment to-
 - (i) The Mayor of the municipality,
 - (ii) National Treasury; and
 - (iii) The relevant Provincial Treasury

It should be noted that additional funds were received from National and Provincial Treasury, but Overberg District Municipality does not anticipate the national adjustments budget and the relevant provincial adjustments budget to influence the Municipality's budget towards the end of the Financial year.

3.2 Consolidated performance

The following table summarises the overall position on the capital and operating budgets:

	Capital Expenditure	Operating Expenditure	Operating Revenue
Budget	R 9 771 000.00	R239 126 232	R242 104 217
Budget to date (BTD)	R 2 922 047.97	R123 204 029	R127 000 458
Year to date (YTD)	R 634 200.21	R115 863 439	R130 890 609
Variance to SDBIP	-R 2 287 847.76	-R7 340 589	R3 890 151
YTD% Variance to SDBIP	-78%	-6%	3%
% of Annual Budget	6%	48%	54%

4. IN-YEAR BUDGET STATEMENT TABLES

The in-year budget statement tables are presented below. Supporting information and explanations of are given for each table where such information will assist with understanding the information contained in the tables.

4.1 Monthly Budget Statement summary

DC3 Overberg - Table C1 Monthly Budget Statement Summary - Q2 Second Quarter

Description	2019/20	Budget Year 2020/21							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Financial Performance									
Property rates	-	-	-	-	-	-	-	-	-
Service charges	11 468	12 418	12 418	467	6 506	6 209	297	5%	12 418
Investment revenue	1 896	1 800	1 800	197	862	900	(38)	-4%	1 800
Transfers and subsidies	75 051	80 883	184 273	24 669	110 108	103 486	6 623	6%	184 273
Other own revenue	131 638	141 991	40 782	2 906	13 414	15 681	(2 267)	-14%	40 782
Total Revenue (excluding capital transfers and contributions)	220 054	237 092	239 272	28 239	130 891	126 276	4 615	4%	239 272
Employee costs	108 079	124 756	128 811	9 572	61 674	67 662	(5 988)	-9%	128 811
Remuneration of Councillors	6 197	6 341	6 341	505	2 878	3 171	(292)	-9%	6 341
Depreciation & asset impairment	3 598	3 576	3 576	291	1 490	1 788	(297)	-17%	3 576
Finance charges	8 191	11 038	6 492	232	1 691	3 246	(1 554)	-48%	6 492
Materials and bulk purchases	27 793	42 932	42 932	3 007	26 449	21 466	4 983	23%	42 932
Transfers and subsidies	-	401	401	-	-	201	(201)	-100%	401
Other expenditure	60 375	50 814	50 574	5 655	21 681	25 671	(3 990)	-16%	50 574
Total Expenditure	214 234	239 858	239 126	19 262	115 863	123 204	(7 341)	-6%	239 126
Surplus/(Deficit)	5 820	(2 766)	146	8 977	15 027	3 072	11 956	389%	146
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)	691	2 100	2 832	-	-	725	(725)	-100%	2 832
Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions) & Transfers and	-	-	-	-	-	-	-	-	-
Surplus/(Deficit) after capital transfers & contributions	6 511	(666)	2 978	8 977	15 027	3 796	11 231	296%	2 978
Share of surplus/ (deficit) of associate	-	-	-	-	-	-	-	-	-
Surplus/ (Deficit) for the year	6 511	(666)	2 978	8 977	15 027	3 796	11 231	296%	2 978
Capital expenditure & funds sources									
Capital expenditure	3 001	8 465	9 771	78	634	2 922	(2 288)	-78%	9 771
Capital transfers recognised	691	2 100	2 832	16	141	725	(584)	-81%	2 832
Borrowing	-	4 900	4 900	-	-	1 691	(1 691)	-100%	4 900
Internally generated funds	2 309	1 465	2 039	63	494	506	(12)	-2%	2 039
Total sources of capital funds	3 001	8 465	9 771	78	634	2 922	(2 288)	-78%	9 771
Financial position									
Total current assets	47 390	36 685	39 023		60 178				39 023
Total non current assets	106 443	124 181	125 487		106 704				125 487
Total current liabilities	35 844	30 734	30 734		27 392				30 734
Total non current liabilities	71 679	112 021	112 021		89 958				112 021
Community wealth/Equity	46 310	18 111	21 755		49 532				21 755
Cash flows									
Net cash from (used) operating	4 072	(48)	3 596	9 006	20 870	9 430	(11 441)	-121%	3 596
Net cash from (used) investing	(3 001)	955	(351)	(78)	(634)	(2 922)	(2 288)	78%	(351)
Net cash from (used) financing	(2 872)	(2 949)	(2 949)	(45)	(1 430)	(1 475)	(45)	3%	(2 949)
Cash/cash equivalents at the month/year end	36 647	33 320	35 658	-	55 453	40 395	(15 058)	-37%	36 943
Debtors & creditors analysis									
	0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total
Debtors Age Analysis									
Total By Income Source	1 430	444	41	36	32	30	134	304	2 451
Creditors Age Analysis									
Total Creditors	189	-	-	-	-	-	-	1 836	2 025

4.2 Monthly Budget Statement – Financial Performance (Standard classification)

DC3 Overberg - Table C2 Monthly Budget Statement - Financial Performance (functional classification) - Q2 Second Quarter

Description	Ref	2019/20	Budget Year 2020/21							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
Revenue - Functional										
<i>Governance and administration</i>		91 001	104 341	107 253	26 615	65 754	59 575	6 179	10%	107 253
Executive and council		10 385	19 981	19 981	880	5 281	5 281	(0)	0%	19 981
Finance and administration		80 617	84 361	87 273	25 734	60 473	54 294	6 179	11%	87 273
Internal audit		-	-	-	-	-	-	-	-	-
<i>Community and public safety</i>		19 394	21 426	21 426	2 222	8 617	10 713	(2 096)	-20%	21 426
Community and social services		-	-	-	-	-	-	-	-	-
Sport and recreation		15 651	16 791	16 791	2 011	8 193	8 396	(203)	-2%	16 791
Public safety		3 447	4 135	4 135	184	244	2 068	(1 824)	-88%	4 135
Housing		-	-	-	-	-	-	-	-	-
Health		296	500	500	28	180	250	(70)	-28%	500
<i>Economic and environmental services</i>		97 535	101 410	101 410	(1 009)	50 177	50 705	(528)	-1%	101 410
Planning and development		-	-	-	-	-	-	-	-	-
Road transport		97 440	101 210	101 210	(1 009)	50 177	50 605	(428)	-1%	101 210
Environmental protection		95	200	200	-	-	100	(100)	-100%	200
<i>Trading services</i>		12 815	12 015	12 015	411	6 344	6 008	336	6%	12 015
Energy sources		-	-	-	-	-	-	-	-	-
Water management		-	-	-	-	-	-	-	-	-
Waste water management		-	-	-	-	-	-	-	-	-
Waste management		12 815	12 015	12 015	411	6 344	6 008	336	6%	12 015
<i>Other</i>	4	-	-	-	-	-	-	-	-	-
Total Revenue - Functional	2	220 745	239 192	242 104	28 239	130 891	127 000	3 890	3%	242 104
Expenditure - Functional										
<i>Governance and administration</i>		44 340	57 878	57 146	4 794	21 964	29 698	(7 733)	-26%	57 146
Executive and council		10 401	11 326	11 326	789	4 192	5 729	(1 537)	-27%	11 326
Finance and administration		32 614	44 647	43 915	3 894	17 030	22 968	(5 938)	-26%	43 915
Internal audit		1 325	1 905	1 905	112	742	1 001	(259)	-26%	1 905
<i>Community and public safety</i>		60 367	65 111	65 111	5 305	30 045	33 755	(3 710)	-11%	65 111
Community and social services		-	-	-	-	-	-	-	-	-
Sport and recreation		16 825	16 810	16 810	1 492	8 034	8 599	(565)	-7%	16 810
Public safety		29 297	30 940	30 940	2 657	14 679	16 077	(1 398)	-9%	30 940
Housing		-	-	-	-	-	-	-	-	-
Health		14 245	17 360	17 360	1 156	7 333	9 079	(1 746)	-19%	17 360
<i>Economic and environmental services</i>		101 056	104 926	104 926	8 088	60 192	53 779	6 413	12%	104 926
Planning and development		1 253	1 404	1 404	101	668	736	(68)	-9%	1 404
Road transport		97 511	100 852	100 852	7 748	58 203	51 653	6 550	13%	100 852
Environmental protection		2 292	2 671	2 671	239	1 321	1 390	(69)	-5%	2 671
<i>Trading services</i>		8 471	11 943	11 943	1 075	3 662	5 972	(2 310)	-39%	11 943
Energy sources		-	-	-	-	-	-	-	-	-
Water management		-	-	-	-	-	-	-	-	-
Waste water management		-	-	-	-	-	-	-	-	-
Waste management		8 471	11 943	11 943	1 075	3 662	5 972	(2 310)	-39%	11 943
<i>Other</i>		-	-	-	-	-	-	-	-	-
Total Expenditure - Functional	3	214 234	239 858	239 126	19 262	115 863	123 204	(7 341)	-6%	239 126
Surplus/ (Deficit) for the year		6 511	(666)	2 978	8 977	15 027	3 796	11 231	296%	2 978

Table C2 reflects the operating budget in the standard classifications which are the Government Finance Statistics Functions and Sub-Functions. These are used by National Treasury to assist the compilation of accounts for comparison purposes, regardless of the unique structures used by different institutions.

The main functions are Governance and administration; Community and public safety; Economic and environmental services; and trading services.

It is for this reason that Financial Performance is reported in standard classification, Table C2, and by Municipal vote, Table C3.

4.3 Monthly Budget Statement – Financial Performance (revenue and expenditure by municipal vote)

DC3 Overberg - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - Q2 Second Quarter

Vote Description	Ref	2019/20	Budget Year 2020/21							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
Revenue by Vote										
Vote 1 - Municipal Manager	1	10 533	20 748	20 748	880	5 478	5 664	(186)	-3.3%	20 748
Vote 2 - Management Services		-	-	-	-	-	-	-	-	-
Vote 3 - Corporate Services		48	64	64	2	15	32	(17)	-54.0%	64
Vote 4 - Finance		80 420	83 530	86 442	25 732	60 261	53 879	6 382	11.8%	86 442
Vote 5 - Community Services		129 744	134 851	134 851	1 625	65 137	67 425	(2 288)	-3.4%	134 851
Total Revenue by Vote	2	220 745	239 192	242 104	28 239	130 891	127 000	3 890	3.1%	242 104
Expenditure by Vote										
Vote 1 - Municipal Manager	1	14 132	16 650	16 650	1 078	6 367	8 520	(2 153)	-25.3%	16 650
Vote 2 - Management Services		-	-	-	-	-	-	-	-	-
Vote 3 - Corporate Services		10 657	14 357	14 357	1 583	6 350	7 388	(1 037)	-14.0%	14 357
Vote 4 - Finance		19 642	26 689	25 957	2 126	9 294	13 693	(4 399)	-32.1%	25 957
Vote 5 - Community Services		169 803	182 162	182 162	14 475	93 853	93 603	249	0.3%	182 162
Total Expenditure by Vote	2	214 234	239 858	239 126	19 262	115 863	123 204	(7 341)	-6.0%	239 126
Surplus/ (Deficit) for the year	2	6 511	(666)	2 978	8 977	15 027	3 796	11 231	295.8%	2 978

The operating expenditure budget is approved at a municipal vote level.

The municipal votes reflect the organisational structure of the municipality which consist of: Municipal Manager, Management Services and Community & Technical Services

4.4 Monthly Budget Statement – Financial Performance (revenue and expenditure)

DC3 Overberg - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - Q2 Second Quarter

Description	Ref	2019/20	Budget Year 2020/21							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
Revenue By Source										
Property rates		-	-	-	-	-	-	-	-	-
Service charges - electricity revenue		-	412	412	56	170	206	(36)	-18%	412
Service charges - water revenue		-	6	6	-	-	3	(3)	-100%	6
Service charges - sanitation revenue		-	-	-	-	-	-	-	-	-
Service charges - refuse revenue		11 468	12 000	12 000	411	6 336	6 000	336	6%	12 000
Rental of facilities and equipment		10 983	11 919	11 919	979	5 869	5 959	(90)	-2%	11 919
Interest earned - external investments		1 896	1 800	1 800	197	862	900	(38)	-4%	1 800
Interest earned - outstanding debtors		-	163	163	-	-	81	(81)	-100%	163
Dividends received		-	-	-	-	-	-	-	-	-
Fines, penalties and forfeits		-	-	-	-	-	-	-	-	-
Licences and permits		137	300	300	12	84	150	(66)	-44%	300
Agency services		10 127	10 561	10 561	880	5 281	5 281	(0)	0%	10 561
Transfers and subsidies		75 051	80 883	184 273	24 669	110 108	103 486	6 623	6%	184 273
Other revenue		110 391	109 629	8 420	1 035	2 181	4 210	(2 029)	-48%	8 420
Gains		-	9 420	9 420	-	-	-	-	-	9 420
Total Revenue (excluding capital transfers and contributions)		220 054	237 092	239 272	28 239	130 891	126 276	4 615	4%	239 272
Expenditure By Type										
Employee related costs		108 079	124 756	128 811	9 572	61 674	67 662	(5 988)	-9%	128 811
Remuneration of councillors		6 197	6 341	6 341	505	2 878	3 171	(292)	-9%	6 341
Debt impairment		145	400	400	-	-	200	(200)	-100%	400
Depreciation & asset impairment		3 598	3 576	3 576	291	1 490	1 788	(297)	-17%	3 576
Finance charges		8 191	11 038	6 492	232	1 691	3 246	(1 554)	-48%	6 492
Bulk purchases		-	-	-	-	-	-	-	-	-
Other materials		27 793	42 932	42 932	3 007	26 449	21 466	4 983	23%	42 932
Contracted services		17 356	19 479	18 747	2 026	6 729	9 739	(3 011)	-31%	18 747
Transfers and subsidies		-	401	401	-	-	201	(201)	-100%	401
Other expenditure		42 395	30 935	31 427	3 629	14 952	15 732	(780)	-5%	31 427
Losses		479	-	-	-	-	-	-	-	-
Total Expenditure		214 234	239 858	239 126	19 262	115 863	123 204	(7 341)	-6%	239 126
Surplus/(Deficit)										
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)		691	2 100	2 832	-	-	725	(725)	(0)	2 832
Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Transfers and subsidies - capital (in-kind - all))		-	-	-	-	-	-	-	-	-
Surplus/(Deficit) after capital transfers & contributions		6 511	(666)	2 978	8 977	15 027	3 796			2 978
Taxation		-	-	-	-	-	-	-	-	-
Surplus/(Deficit) after taxation		6 511	(666)	2 978	8 977	15 027	3 796			2 978
Attributable to minorities		-	-	-	-	-	-	-	-	-
Surplus/(Deficit) attributable to municipality		6 511	(666)	2 978	8 977	15 027	3 796			2 978
Share of surplus/ (deficit) of associate		-	-	-	-	-	-	-	-	-
Surplus/ (Deficit) for the year		6 511	(666)	2 978	8 977	15 027	3 796			2 978

Reasons for variances: Revenue

- Year to date operating revenue amounts to 54% of the total budgeted for the financial year.
- A Revenue to date is below projected with a variance of 7% which is in line with the similar variance in expenditure

Expenditure

- Expenditure to date amount to 48% with a variance of 7%. This is considered good expenditure management as we are halfway through the financial year.

4.5 Monthly Budget Statement – Capital Expenditure (municipal vote, standard classification and funding)

DC3 Overberg - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, functional classification and funding) - Q2 Second Quarter

Vote Description	Ref	2019/20	Budget Year 2020/21							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
Multi-Year expenditure appropriation	2									
Vote 1 - Municipal Manager		-	-	-	-	-	-	-	-	-
Vote 2 - Management Services		-	-	-	-	-	-	-	-	-
Vote 3 - Corporate Services		-	-	-	-	-	-	-	-	-
Vote 4 - Finance		-	-	-	-	-	-	-	-	-
Vote 5 - Community Services		-	4 900	4 900	-	-	1 691	(1 691)	-100%	4 900
Total Capital Multi-year expenditure	4,7	-	4 900	4 900	-	-	1 691	(1 691)	-100%	4 900
Single Year expenditure appropriation	2									
Vote 1 - Municipal Manager		-	40	40	-	5	14	(9)	-67%	40
Vote 2 - Management Services		-	-	-	-	-	-	-	-	-
Vote 3 - Corporate Services		403	225	225	34	34	78	(44)	-56%	225
Vote 4 - Finance		19	-	80	-	74	-	74	#DIV/0!	80
Vote 5 - Community Services		2 579	3 300	4 526	44	522	1 139	(617)	-54%	4 526
Total Capital single-year expenditure	4	3 001	3 565	4 871	78	634	1 231	(596)	-48%	4 871
Total Capital Expenditure		3 001	8 465	9 771	78	634	2 922	(2 288)	-78%	9 771
Capital Expenditure - Functional Classification										
Governance and administration		422	265	345	34	112	91	21	23%	345
Executive and council		-	40	40	-	5	14	(9)	-67%	40
Finance and administration		422	225	305	34	108	78	30	39%	305
Internal audit		-	-	-	-	-	-	-	-	-
Community and public safety		2 576	3 300	4 526	44	522	1 139	(617)	-54%	4 526
Community and social services		-	-	-	-	-	-	-	-	-
Sport and recreation		119	200	594	-	340	69	271	392%	594
Public safety		2 416	3 100	3 932	44	182	1 070	(888)	-83%	3 932
Housing		-	-	-	-	-	-	-	-	-
Health		40	-	-	-	-	-	-	-	-
Economic and environmental services		3	-	-	-	-	-	-	-	-
Planning and development		-	-	-	-	-	-	-	-	-
Road transport		3	-	-	-	-	-	-	-	-
Environmental protection		-	-	-	-	-	-	-	-	-
Trading services		-	4 900	4 900	-	-	1 691	(1 691)	-100%	4 900
Energy sources		-	-	-	-	-	-	-	-	-
Water management		-	-	-	-	-	-	-	-	-
Waste water management		-	-	-	-	-	-	-	-	-
Waste management		-	4 900	4 900	-	-	1 691	(1 691)	-100%	4 900
Other		-	-	-	-	-	-	-	-	-
Total Capital Expenditure - Functional Classification	3	3 001	8 465	9 771	78	634	2 922	(2 288)	-78%	9 771
Funded by:										
National Government		66	-	-	-	-	-	-	-	-
Provincial Government		625	2 100	2 832	16	141	725	(584)	-81%	2 832
District Municipality		-	-	-	-	-	-	-	-	-
Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Companies, Water, Educational)		-	-	-	-	-	-	-	-	-
Transfers recognised - capital		691	2 100	2 832	16	141	725	(584)	-81%	2 832
Borrowing	6	-	4 900	4 900	-	-	1 691	(1 691)	-100%	4 900
Internally generated funds		2 309	1 465	2 039	63	494	506	(12)	-2%	2 039
Total Capital Funding		3 001	8 465	9 771	78	634	2 922	(2 288)	-78%	9 771

4.6 Monthly Budget Statement – Financial Position

DC3 Overberg - Table C6 Monthly Budget Statement - Financial Position - Q2 Second Quarter

Description	Ref	2019/20	Budget Year 2020/21			
		Audited Outcome	Original Budget	Adjusted Budget	YearTD actual	Full Year Forecast
R thousands	1					
ASSETS						
Current assets						
Cash		2 745	13 320	15 658	1 518	15 658
Call investment deposits		33 902	20 000	20 000	53 935	20 000
Consumer debtors		8 642	1 233	1 233	1 886	1 233
Other debtors		1 400	1 343	1 343	1 978	1 343
Current portion of long-term receivables		–	–	–	–	–
Inventory		700	788	788	860	788
Total current assets		47 390	36 685	39 023	60 178	39 023
Non current assets						
Long-term receivables		28 433	28 433	28 433	28 433	28 433
Investments		–	–	–	–	–
Investment property		12 811	12 880	12 880	12 811	12 880
Investments in Associate		–	–	–	–	–
Property, plant and equipment		65 182	82 716	84 022	64 357	84 022
Biological		–	–	–	–	–
Intangible		18	152	152	1 103	152
Other non-current assets		–	–	–	–	–
Total non current assets		106 443	124 181	125 487	106 704	125 487
TOTAL ASSETS		153 833	160 866	164 510	166 882	164 510
LIABILITIES						
Current liabilities						
Bank overdraft		–	–	–	–	–
Borrowing		2 949	3 296	3 296	3 296	3 296
Consumer deposits		8	8	8	8	8
Trade and other payables		20 431	13 811	13 811	16 707	13 811
Provisions		12 455	13 619	13 619	7 380	13 619
Total current liabilities		35 844	30 734	30 734	27 392	30 734
Non current liabilities						
Borrowing		22 211	18 916	18 916	20 435	18 916
Provisions		49 467	93 106	93 106	69 523	93 106
Total non current liabilities		71 679	112 021	112 021	89 958	112 021
TOTAL LIABILITIES		107 522	142 755	142 755	117 350	142 755
NET ASSETS	2	46 310	18 111	21 755	49 532	21 755
COMMUNITY WEALTH/EQUITY						
Accumulated Surplus/(Deficit)		46 310	18 111	21 755	49 532	21 755
Reserves		–	–	–	–	–
TOTAL COMMUNITY WEALTH/EQUITY	2	46 310	18 111	21 755	49 532	21 755

Although the cash balance improved, strong financial management and discipline will still have to be enforced. It must also be noted that most of grants have already been received. This means that the cash flow position situation will deteriorate towards the end of the financial year.

4.7 Monthly Budget Statement – Cash Flow

DC3 Overberg - Table C7 Monthly Budget Statement - Cash Flow - Q2 Second Quarter

Description	Ref	2019/20	Budget Year 2020/21							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
CASH FLOW FROM OPERATING ACTIVITIES										
Receipts										
Property rates			-	-	-	-	-	-		-
Service charges		9 726	12 418	12 418	464	6 856	6 000	856	14%	12 418
Other revenue		118 751	132 009	30 799	2 572	18 838	12 004	6 833	57%	30 799
Transfers and Subsidies - Operational		79 803	80 883	184 273	25 894	113 870	107 922	5 948	6%	184 273
Transfers and Subsidies - Capital		266	2 100	2 832	-	732	2 100	(1 368)	-65%	2 832
Interest		1 877	1 963	1 963	197	862	981	(119)	-12%	1 963
Dividends		-	-	-	-	-	-	-		-
Payments										
Suppliers and employees		(203 348)	(226 261)	(225 529)	(19 890)	(118 595)	(117 999)	596	-1%	(225 529)
Finance charges		(3 004)	(2 758)	(2 758)	(232)	(1 691)	(1 379)	312	-23%	(2 758)
Transfers and Grants		-	(401)	(401)	-	-	(201)	(201)	100%	(401)
NET CASH FROM/(USED) OPERATING ACTIVITIES		4 072	(48)	3 596	9 006	20 870	9 430	(11 441)	-121%	3 596
CASH FLOWS FROM INVESTING ACTIVITIES										
Receipts										
Proceeds on disposal of PPE		-	9 420	9 420	-	-	-	-		9 420
Decrease (increase) in non-current receivables		-	-	-	-	-	-	-		-
Decrease (increase) in non-current investments		-	-	-	-	-	-	-		-
Payments										
Capital assets		(3 001)	(8 465)	(9 771)	(78)	(634)	(2 922)	(2 288)	78%	(9 771)
NET CASH FROM/(USED) INVESTING ACTIVITIES		(3 001)	955	(351)	(78)	(634)	(2 922)	(2 288)	78%	(351)
CASH FLOWS FROM FINANCING ACTIVITIES										
Receipts										
Short term loans		-	-	-	-	-	-	-		-
Borrowing long term/refinancing		-	-	-	-	-	-	-		-
Increase (decrease) in consumer deposits		-	-	-	-	-	-	-		-
Payments										
Repayment of borrowing		(2 872)	(2 949)	(2 949)	(45)	(1 430)	(1 475)	(45)	3%	(2 949)
NET CASH FROM/(USED) FINANCING ACTIVITIES		(2 872)	(2 949)	(2 949)	(45)	(1 430)	(1 475)	(45)	3%	(2 949)
NET INCREASE/ (DECREASE) IN CASH HELD										
Cash/cash equivalents at beginning:		38 448	35 362	35 362		36 647	35 362			36 647
Cash/cash equivalents at month/year end:		36 647	33 320	35 658		55 453	40 395			36 943

PART 2: SUPPORTING DOCUMENTATION

1. Debtor's Analysis (Table SC3)

DC3 Overberg - Supporting Table SC3 Monthly Budget Statement - aged debtors - Q2 Second Quarter

Description	NT Code	Budget Year 2020/21									Total over 90 days	Actual Bad Debts Written Off against Debtors	Impairment - Bad Debts i.L.O Council Policy
		0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total			
R thousands													
Debtors Age Analysis By Income Source													
Trade and Other Receivables from Exchange Transactions - Water	1200	3	1	1	0	-	-	-	-	6	0		
Trade and Other Receivables from Exchange Transactions - Electricity	1300	40	3	1	1	1	1	3	7	57	13		
Receivables from Non-exchange Transactions - Property Rates	1400	-	-	-	-	-	-	-	-	-	-		
Receivables from Exchange Transactions - Waste Water Management	1500	-	-	-	-	-	-	-	-	-	-		
Receivables from Exchange Transactions - Waste Management	1600	-	-	-	-	-	-	-	-	-	-		
Receivables from Exchange Transactions - Property Rental Debtors	1700	-	-	-	-	-	-	-	35	35	35		
Interest on Arrear Debtor Accounts	1810	-	-	-	-	-	-	-	-	-	-		
Recoverable unauthorised, irregular, fruitless and wasteful expenditure	1820	-	-	-	-	-	-	-	-	-	-		
Other	1900	1 387	439	39	35	31	30	130	262	2 354	488		
Total By Income Source	2000	1 430	444	41	36	32	30	134	304	2 451	537		
2019/20 - totals only													
Debtors Age Analysis By Customer Group													
Organs of State	2200	565	360	-	-	-	-	1	10	936	11		
Commercial	2300	146	2	0	0	2	6	12	85	254	106		
Households	2400	720	81	41	36	31	24	121	209	1 262	420		
Other	2500	(2)	-	-	-	-	-	-	-	(2)	-		
Total By Customer Group	2600	1 430	444	41	36	32	30	134	304	2 451	537		

2. Creditor's Analysis (Table SC4)

DC3 Overberg - Supporting Table SC4 Monthly Budget Statement - aged creditors - Q2 Second Quarter

Description	NT Code	Budget Year 2020/21									Total	Prior year totals for chart (same period)
		0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year			
R thousands												
Creditors Age Analysis By Customer Type												
Bulk Electricity	0100	-	-	-	-	-	-	-	-	-	-	-
Bulk Water	0200	-	-	-	-	-	-	-	-	-	-	-
PAYE deductions	0300	-	-	-	-	-	-	-	-	-	-	-
VAT (output less input)	0400	189	-	-	-	-	-	-	-	-	189	-
Pensions / Retirement deductions	0500	-	-	-	-	-	-	-	-	-	-	-
Loan repayments	0600	-	-	-	-	-	-	-	1 835	-	1 835	-
Trade Creditors	0700	-	-	-	-	-	-	-	-	-	-	-
Auditor General	0800	-	-	-	-	-	-	-	-	-	-	-
Other	0900	-	-	-	-	-	-	-	-	1	1	-
Total By Customer Type	1000	189	-	-	-	-	-	-	-	1 836	2 025	-

3. Investment portfolio analysis (Table SC5)

DC3 Overberg - Supporting Table SC5 Monthly Budget Statement

Investments by maturity Name of institution & investment ID	Ref	Type of Investment	Opening balance	Interest to be realised	Partial / Premature Withdrawal (4)	Investment Top Up	Closing Balance
R thousands							
Municipality							
Absa - 92 8755 1045		Depositor Plus	426	4	-	370	800
Absa - 92 8755 0641		Depositor Plus	1 247	9	-	175	1 431
Nedbank - 03 788 171 4042		Call Account	4 169	61	(25 300)	22 700	1 631
Absa - 93 5889 2970		Investment Tracker	43 241	521	(15 000)	21 500	50 263
							-
							-
Municipality sub-total			49 084		(40 300)	44 745	54 125
Entities							
							-
Entities sub-total			-		-	-	-
TOTAL INVESTMENTS AND INTEREST	2		49 084		(40 300)	44 745	54 125

4. Allocation and grant receipts and expenditure (Tables SC6 and SC7)

DC3 Overberg - Supporting Table SC6 Monthly Budget Statement - transfers and grant receipts - Q2 Second Quarter

Description	Ref	2019/20	Budget Year 2020/21							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
RECEIPTS:	1,2									
Operating Transfers and Grants										
National Government:		76 939	79 494	79 494	25 838	62 590	52 996	9 594	18.1%	79 494
Local Government Equitable Share		71 776	74 636	74 636	25 303	58 889	49 757	9 132	18.4%	74 636
Finance Management		1 000	1 000	1 000	-	1 000	667	333	50.0%	1 000
EPWP Incentive		1 243	1 188	1 188	535	832	792	40	5.1%	1 188
Rural Roads Asset Management Grant		2 807	2 670	2 670	-	1 869	1 780	89	5.0%	2 670
Municipal Disaster Relief Grant		113								
Other transfers and grants [insert description]	3									
Provincial Government:		2 865	1 389	101 867	56	51 280	54 926	(3 665)	-6.7%	657
Health Subsidy		159	200	200	-	48	133	(85)	-63.9%	200
CDW Operational Support Grant		112	56	56	56	56	37			56
Human Capacity Building Grant		380	401	401			267	(267)	-100.0%	401
Fire Safety Plan		900	732	-			488	(488)	-100.0%	-
Roads Function				101 210	-	51 175	54 000	(2 825)	-5.2%	
mSCOA Support Grant		280								
SETA Training Fund		204								
Local Government Graduate Internship Grant		80								
Municipal Finance Improvement Program - Resorts		650								
Municipal Service Delivery and Capacity Building Grant - Fire										
LG Support Grant - Human Relief		100								
Other transfers and grants [insert description]										
District Municipality:		-	-	-	-	-	-	-		-
[insert description]										
Other grant providers:		-	-	-	-	-	-	-		-
[insert description]										
Total Operating Transfers and Grants	5	79 803	80 883	181 361	25 894	113 870	107 922	5 929	5.5%	80 151
Capital Transfers and Grants										
National Government:		66	-	-	-	-	-			-
Municipal Disaster Relief Grant		66								
Other capital transfers [insert description]										
Provincial Government:		200	2 100	2 832	-	732	2 100	(1 368)	-65.1%	2 100
Fire Service Capacity Building Grant			2 100	2 100			2 100	(2 100)	-100.0%	2 100
Fire Safety Plan		200		732	-	732	-			
District Municipality:		-	-	-	-	-	-	-		-
[insert description]										
Other grant providers:		-	-	-	-	-	-	-		-
[insert description]										
Total Capital Transfers and Grants	5	266	2 100	2 832	-	732	2 100	(1 368)	-65.1%	2 100
TOTAL RECEIPTS OF TRANSFERS & GRANTS	5	80 070	82 983	184 193	25 894	114 602	110 022	4 561	4.1%	82 251

DC3 Overberg - Supporting Table SC7(1) Monthly Budget Statement - transfers and grant expenditure - Q2 Second Quarter

Description	Ref	2019/20	Budget Year 2020/21							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
EXPENDITURE										
Operating expenditure of Transfers and Grants										
National Government:		74 010	79 494	82 406	25 646	59 830	52 186	7 643	14.6%	82 406
Local Government Equitable Share		71 776	74 636	77 548	25 303	58 889	49 757	9 132	18.4%	77 548
Finance Management		1 000	1 000	1 000	206	375	500	(125)	-24.9%	1 000
EPWP Incentive		1 121	1 188	1 188	138	565	594	(29)	-4.8%	1 188
Rural Roads Asset Management Grant		-	2 670	2 670	-	-	1 335	(1 335)	-100.0%	2 670
Municipal Disaster Relief Grant		113	-	-	-	-	-	-	-	-
Other transfers and grants [insert description]		-	-	-	-	-	-	-	-	-
Provincial Government:		1 042	1 389	1 01 867	(977)	50 279	51 299	(1 021)	-2.0%	101 867
Health Subsidy		159	200	200	16	96	100	(4)	-3.7%	200
CDW Operational Support Grant		-	56	56	19	19	28	(9)	-31.4%	56
Human Capacity Building Grant		-	401	401	-	-	201	(201)	-100.0%	401
Fire Safety Plan		457	732	-	-	-	366	(366)	-100.0%	-
Roads Maintenance Services		-	-	101 210	(1 012)	50 163	50 605	(442)	-0.9%	101 210
mSCOA Support Grant		189	-	-	-	-	-	-	-	-
SETA Training Fund		52	-	-	-	-	-	-	-	-
Local Government Graduate Internship Grant		13	-	-	-	-	-	-	-	-
Municipal Finance Improvement Program - Resorts		-	-	-	-	-	-	-	-	-
Municipal Service Delivery and Capacity Building Grant - Fire		94	-	-	-	-	-	-	-	-
LG Support Grant - Human Relief		78	-	-	-	-	-	-	-	-
District Municipality:		-	-	-	-	-	-	-	-	-
[insert description]		-	-	-	-	-	-	-	-	-
Other grant providers:		-	-	-	-	-	-	-	-	-
[insert description]		-	-	-	-	-	-	-	-	-
Total operating expenditure of Transfers and Grants:		75 051	80 883	184 273	24 669	110 108	103 486	6 623	6.4%	184 273
Capital expenditure of Transfers and Grants										
National Government:		66	-	-	-	-	-	-	-	-
Municipal Disaster Relief Grant		66	-	-	-	-	-	-	-	-
Other capital transfers [insert description]		-	-	-	-	-	-	-	-	-
Provincial Government:		625	2 100	2 832	-	-	725	(725)	-100.0%	2 832
Fire Service Capacity Building Grant		-	2 100	2 100	-	-	725	(725)	-100.0%	2 100
Fire Safety Plan		-	-	732	-	-	-	-	-	732
Municipal Service Delivery and Capacity Building Grant - Fire		625	-	-	-	-	-	-	-	-
District Municipality:		-	-	-	-	-	-	-	-	-
Other grant providers:		-	-	-	-	-	-	-	-	-
[insert description]		-	-	-	-	-	-	-	-	-
Total capital expenditure of Transfers and Grants		691	2 100	2 832	-	-	725	(725)	-100.0%	2 832
TOTAL EXPENDITURE OF TRANSFERS AND GRANTS		75 743	82 983	187 105	24 669	110 108	104 211	5 898	5.7%	187 105

5. Councillor allowances and employee benefits (Table SC8)

DC3 Overberg - Supporting Table SC8 Monthly Budget Statement - councillor and staff benefits - Q2 Second Quarter

Summary of Employee and Councillor remuneration	Ref	Budget Year 2020/21								
		2019/20 Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands		A	B	C					D	
Councillors (Political Office Bearers plus Other)										
Basic Salaries and Wages		4 001	4 097	4 097	351	1 934	2 049	(114)	-6%	4 097
Pension and UIF Contributions		189	183	183	12	69	91	(22)	-24%	183
Medical Aid Contributions		-	-	-	-	-	-	-	-	-
Motor Vehicle Allowance		1 607	1 662	1 662	110	675	831	(156)	-19%	1 662
Cellphone Allowance		400	400	400	33	200	200	-	-	400
Housing Allowances		-	-	-	-	-	-	-	-	-
Other benefits and allowances		-	-	-	-	-	-	-	-	-
Sub Total - Councillors		6 197	6 341	6 341	505	2 878	3 171	(292)	-9%	6 341
% increase	4		2.3%	2.3%						2.3%
Senior Managers of the Municipality										
Basic Salaries and Wages		3 152	4 302	4 302	332	2 058	2 264	(206)	-9%	4 302
Pension and UIF Contributions		140	284	284	23	141	150	(9)	-6%	284
Medical Aid Contributions		-	37	37	3	17	19	(2)	-10%	37
Overtime		-	-	-	-	-	-	-	-	-
Performance Bonus		138	188	188	-	-	99	(99)	-100%	188
Motor Vehicle Allowance		352	429	429	29	153	226	(72)	-32%	429
Cellphone Allowance		42	60	60	4	24	32	(8)	-24%	60
Housing Allowances		8	5	5	1	4	3	1	31%	5
Other benefits and allowances		20	71	40	3	17	21	(4)	-18%	40
Payments in lieu of leave		-	-	-	-	-	-	-	-	-
Long service awards		-	-	-	-	-	-	-	-	-
Post-retirement benefit obligations		-	-	-	-	-	-	-	-	-
Sub Total - Senior Managers of Municipality		3 851	5 376	5 344	395	2 414	2 812	(399)	-14%	5 344
% increase	4		39.6%	38.8%						38.8%
Other Municipal Staff										
Basic Salaries and Wages		72 355	83 041	83 041	5 789	40 515	43 701	(3 186)	-7%	83 041
Pension and UIF Contributions		11 944	13 980	13 980	1 035	6 238	7 357	(1 119)	-15%	13 980
Medical Aid Contributions		4 421	5 065	5 065	365	2 221	2 665	(445)	-17%	5 065
Overtime		2 723	2 050	2 050	204	957	1 079	(122)	-11%	2 050
Performance Bonus		-	-	-	-	-	-	-	-	-
Motor Vehicle Allowance		4 424	5 557	5 557	354	2 168	2 924	(756)	-26%	5 557
Cellphone Allowance		382	437	437	31	190	230	(40)	-18%	437
Housing Allowances		734	820	820	60	362	431	(70)	-16%	820
Other benefits and allowances		5 092	5 488	5 027	488	2 891	2 640	250	9%	5 027
Payments in lieu of leave		846	1 520	1 520	314	497	800	(303)	-38%	1 520
Long service awards		479	518	518	43	256	273	(17)	-6%	518
Post-retirement benefit obligations		829	904	5 451	495	2 967	2 749	218	8%	5 451
Sub Total - Other Municipal Staff		104 228	119 381	123 467	9 177	59 260	64 850	(5 590)	-9%	123 467
% increase	4		14.5%	18.5%						18.5%
Total Parent Municipality		114 276	131 097	135 152	10 077	64 552	70 833	(6 281)	-9%	135 152
Unpaid salary, allowances & benefits in arrears:										
Total Municipal Entities		-	-	-	-	-	-	-	-	-
TOTAL SALARY, ALLOWANCES & BENEFITS		114 276	131 097	135 152	10 077	64 552	70 833	(6 281)	-9%	135 152
% increase	4		14.7%	18.3%						18.3%
TOTAL MANAGERS AND STAFF		108 079	124 756	128 811	9 572	61 674	67 662	(5 988)	-9%	128 811

6. Material variances to the service delivery and budget implementation plan

SUMMARY INCOME & EXPENDITURE 2020/2021 EXCLUDING ROADS AGENCY				
Revenue by Source	Budget	Month Actual	YTD Actual	YTD Budget
SERVICES CHARGES	R 12 417 765.00	R 466 511.28	R 6 505 752.75	R 6 208 882.50
RENT OF FACILITIES&EQUIPMENT	R 11 918 530.00	R 979 205.06	R 5 869 153.06	R 5 959 265.00
INTEREST EARNED-EXTERNAL INVES	R 1 800 000.00	R 197 282.31	R 862 005.16	R 900 000.00
INTEREST EARNED-OUTST DEBTORS	R 162 700.00	R -	R -	R 81 350.00
LICENSES & PERMITS	R 300 000.00	R 12 209.87	R 84 123.15	R 150 000.00
INCOME FOR AGENCY SERVICES	R 10 561 025.00	R 880 085.40	R 5 280 512.40	R 5 280 512.50
GRANT&SUBSIDIES (OPERATING)	R 83 063 000.00	R 25 681 178.73	R 59 945 164.28	R 52 880 833.33
GRANT&SUBSIDIES (CAPITAL)	R 2 832 000.00	R -	R -	R 724 902.63
OTHER REVENUE	R 8 419 604.00	R 1 031 310.15	R 2 167 209.87	R 4 209 802.00
PROFIT ON SALE	R 9 419 772.00	R -	R -	R -
	R 140 894 396.00	R 29 247 782.80	R 80 713 920.67	R 76 395 547.96
Expenditure by Type	Budget	Month Actual	YTD Actual	YTD Budget
EMPLOYEE COSTS-WAGES&SALARIES	R 80 176 071.00	R 5 687 668.89	R 36 167 308.51	R 42 122 898.80
REMUNERATION OF COUNCILLORS	R 6 341 182.00	R 505 109.40	R 2 878 345.78	R 3 170 591.00
BAD DEBTS	R 400 000.00	R -	R -	R 200 000.00
DEPRECIATION	R 3 575 545.00	R 291 159.54	R 1 490 325.84	R 1 787 772.50
OTHER MATERIAL	R 2 712 147.00	R 361 430.14	R 1 252 228.73	R 1 356 073.50
INTEREST EXPENSE - EXTERNAL	R 6 215 872.00	R 204 476.40	R 1 527 856.72	R 3 107 936.00
CONTRACTED SERVICES	R 17 396 830.00	R 1 960 348.57	R 6 222 658.39	R 9 064 415.00
GRANTS & SUBSIDIES PAID	R 401 000.00	R -	R -	R 200 500.00
GENERAL EXPENSES - OTHER	R 21 055 966.00	R 2 503 923.19	R 8 121 476.60	R 10 540 896.28
LOSS ON DISPOSAL OF ASSETS	R -	R -	R -	R -
	R 138 274 613.00	R 11 514 116.13	R 57 660 200.57	R 71 551 083.08
Total	R 2 619 783.00	R 17 733 666.67	R 23 053 720.10	R 4 844 464.88

Revenue by source

Reasons for variance:

-Total income to date is higher than anticipated with a variance of 5.65%.

Expenditure by type:

Reasons for variance:

-Total expenditure is 19.41% lower than anticipated.

Some allocations for new financial year's expenditure need to be allocated e.g. provisions and depreciation

SUMMARY INCOME & EXPENDITURE 2020/2021 ROADS AGENCY				
Revenue by Source	Budget	Month Actual	YTD Actual	YTD Budget
SERVICES CHARGES	R -	R -	R -	R -
RENT OF FACILITIES&EQUIPMENT	R -	R -	R -	R -
INTEREST EARNED-EXTERNAL INVES	R -	R -	R -	R -
INTEREST EARNED-OUTST DEBTORS	R -	R -	R -	R -
LICENSES & PERMITS	R -	R -	R -	R -
INCOME FOR AGENCY SERVICES	R -	R -	R -	R -
GRANT&SUBSIDIES (OPERATING)	R 101 209 821.00	R -1 012 098.21	R 50 163 289.74	R 50 604 910.50
GRANT&SUBSIDIES (CAPITAL)	R -	R -	R -	R -
OTHER REVENUE	R -	R 3 383.48	R 13 398.68	R -
PROFIT ON SALE	R -	R -	R -	R -
	R 101 209 821.00	R -1 008 714.73	R 50 176 688.42	R 50 604 910.50
Expenditure by Type	Budget	Month Actual	YTD Actual	YTD Budget
EMPLOYEE COSTS-WAGES&SALARIES	R 48 634 524.00	R 3 884 461.89	R 25 506 260.52	R 25 539 147.86
REMUNERATION OF COUNCILLORS	R -	R -	R -	R -
BAD DEBTS	R -	R -	R -	R -
DEPRECIATION	R -	R -	R -	R -
OTHER MATERIAL	R 40 220 000.00	R 2 645 565.08	R 25 196 698.46	R 20 110 000.00
INTEREST EXPENSE - EXTERNAL	R 275 645.00	R 27 250.00	R 163 500.00	R 137 822.50
CONTRACTED SERVICES	R 1 350 000.00	R 65 376.69	R 506 070.21	R 675 000.00
GRANTS & SUBSIDIES PAID	R -	R -	R -	R -
GENERAL EXPENSES - OTHER	R 10 371 450.00	R 1 125 300.91	R 6 830 709.66	R 5 190 975.10
LOSS ON DISPOSAL OF ASSETS	R -	R -	R -	R -
	R 100 851 619.00	R 7 747 954.57	R 58 203 238.85	R 51 652 945.46
Total	R 358 202.00	R -8 756 669.30	R -8 026 550.43	R -1 048 034.96

Revenue by source

Reasons for variances:

-Total revenue actual versus budgeted varies 0.85% lower than anticipated to date.

Expenditure by type

Reasons for variances:

-Total expenditure is 12.68% higher than anticipated.

7. Capital programme performance

CAPITAL PROGRAMME - BUDGET 2020/21						
DEPARTMENT	DESCRIPTION	BUDGET 2020/21	ADJUSTMENT AUG 2020	TOTAL 2020/21	SPENDING YTD DEC 2020	% SPENDING
Council General	Furniture & Equipment	R40 000		R40 000	R4 551.14	11.38%
Information Technology	Secondary air conditioner for Server Room	R25 000		R25 000		0.00%
Information Technology	Replacement of old and broken computer equipment	R200 000		R200 000	R33 865.20	16.93%
Holiday Resorts	Refuse removal - 2 Auto Skips and Trailer	R200 000		R200 000	R171 038.00	85.52%
Holiday Resorts	Water Network	R0	R200 000	R200 000		0.00%
Holiday Resorts	Ablution Facilities	R0	R194 000	R194 000	R168 695.65	86.96%
Emergency Services	Fire Station - Caledon	R1 000 000		R1 000 000		0.00%
Emergency Services	Safety initiative Implementation - Infrastructure	R2 100 000		R2 100 000		0.00%
Emergency Services	Rescue Equipment	R0	R100 000	R100 000	R41 584.05	41.58%
Emergency Services	Rescue Equipment	R0	R75 000	R75 000	R15 553.13	20.74%
Emergency Services	Procure Vehicles	R0	R657 000	R657 000	R125 000.00	19.03%
Finance	Procure Container	R0	R80 000	R80 000	R73 913.04	92.39%
Waste Services	Karweiderskraal Dumping Site	R4 900 000		R4 900 000		0.00%
	TOTAL	R8 465 000	R1 306 000	R9 771 000	R634 200.21	6.49%

8. Capital budget expenditure (SC12)

DC3 Overberg - Supporting Table SC12 Monthly Budget Statement - capital expenditure trend - Q2 Second Quarter

Month	2019/20	Budget Year 2020/21							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	% spend of Original Budget
R thousands									
Monthly expenditure performance trend									
July	-	3	3	-	-	3	3	100.0%	0%
August	105	3	3	243	243	6	(237)	-3967.3%	3%
September	647	96	96	2	244	102	(142)	-139.1%	3%
October	693	924	924	53	298	1 026	728	71.0%	4%
November	124	957	957	258	556	1 983	1 427	72.0%	7%
December	103	939	939	78	634	2 922	2 288	78.3%	7%
January	2	283	283			3 205	-		
February	13	227	227			3 431	-		
March	180	4 735	4 735			8 167	-		
April	113	298	298			8 465	-		
May	120	-	-			8 465	-		
June	901	-	1 306			9 771	-		
Total Capital expenditure	3 001	8 465	9 771	634					

9. ***Non-financial performance***

The assessment on the performance of the Top Layer SDBIP for the first six months of the financial year (01 July 2020 – 31 December 2020) includes a detail review of: -

- The actual and year-to-date performance on the Top Layer SDBIP against the service delivery targets contained in the approved Top Layer SDBIP for 2020/2021 financial year (Annexure A). The report includes performance comments, corrective measures and the effect on KPI's performed.

The graphs that follow indicate the year-to-date performance of the Top Layer SDBIP as at 31 December 2020.

During this period, 25 (52.08%) of the 48 KPI's were measured in the first six months of the financial year, which includes 1 KPI's with target dates June 2021 (TL 10). These KPI are currently being addressed to ensure that the annual targets are met at June 2021. The report reflects these KPI as "*well met*" during this period.

The report indicates that 10 (20.83%) of the 25 KPI's measured during the period were met, 5 (10.42%) KPI's well met, 3 (6.25%) extremely well met and 4 KPI's were not met. Reasons were provided why targets were not met. During the semester corrective measures were put in place where targets were not performed as planned.

Considering the 23 (47.92) KPI's not yet measured, with target dates set for June 2021, the Municipal Manager must ensure that appropriate measures are set in place by the Directors and responsible Officials to meet the targets at June 2020. If targets are not closely monitored it can be a significant risk for the Municipality to execute its core mandate and implement the IDP.

KPI's not met during the period: -

- TL 8 – Submission of Performance Report to the Auditor-General
- TL 14 – Conduct Annually a Human Resources roadshow
- TL 20 – Report to Council on the performance of service providers

KPI's that were well met during the period: -

- TL 22 – Drinking water samples
- TL 23 – Food samples
- TL 26 – Food premises inspections
- TL 41 – Roads bladed
- TL 42 – Kilometres of road resealed

KPI's that were extremely well met during the period: -

- TL 39 – Report on current risk

KPI's currently being addressed: -

- TL 10 – Health and safety drills

The report (Annexure A) indicates which KPI's need to be amended and the reason for the amendments.

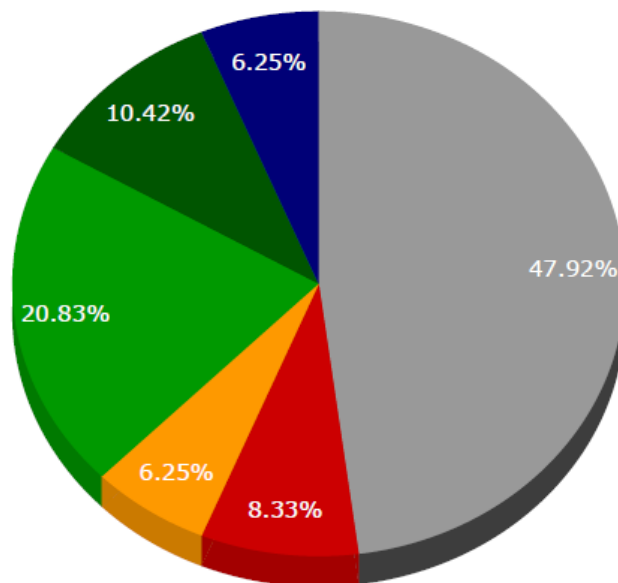
It is also necessary to adjust the capital projects and time periods after the re-evaluation of the Capital Budget needs.

Conclusion:

It is recommended that the 2020/2021 SDBIP be amended after the approval of the adjustments budget.

Top Layer SDBIP for the first six months of the financial year – ending December 2020

Overberg District Municipality



10. Half-yearly report by the Audit and Performance Audit Committee

OVERBERG DISTRICT MUNICIPALITY HALF-YEARLY REPORT BY THE AUDIT AND PERFORMANCE AUDIT COMMITTEE: 1 JULY TO 31 DECEMBER 2020

1. Introduction

The Audit Committee of the Overberg District Municipality, appointed in terms of section 166 of the Municipal Finance Management Act, no 56 of 2003 was also appointed by the Council to serve as the Performance Audit Committee in accordance with Regulation 14(2)(a) published in Government Notice R796 of 24 August 2001 in terms of the Local Government Municipal Systems Act, no 32 of 2000. In accordance with regulation 14(4)(a)(iii) of the same Regulations an audit and performance audit committee must at least twice during the financial year submit an audit report to the municipal council concerned. This report is submitted in compliance with the requirement and covers the period 1 July to 31 December 2020.

2. Membership

The Audit and Performance Audit Committee consists of four members:

PAL Strauss (Chairperson)
CCC Pieters
DM Farenhem
HJ Jansen van Rensburg

The membership of two of the APAC members Mr HJ Jansen van Rensburg and DM Farenhem, expired on 28 November 2020, after serving two consecutive 3-year terms. After a recruitment and selection process, two new members, Mr T Blok and Ms L Stevens were appointed as new members of the APAC with effect from 29 November 2020. The Committee wishes to thank Mr Jansen van Rensburg and Farenhem for their valuable inputs and contributions during the last six years serving on the Committee and wish them the best of luck for their future endeavours.

3. Meetings

<u>Date</u>	<u>Topic</u>	<u>PAL Strauss</u>	<u>CCC Pieterse</u>	<u>DM Farenhem</u>	<u>HJ Jansen van Rensburg</u>	<u>T Blok</u>	<u>L Stevens</u>
5/10/2020	Review AFS and performance report.	√	√	√	√		
29/09/2020	Quarterly Meeting	√	√	√	√		
25/11/2020	Quarterly	√	√	√	√		

	meeting						
11/12/2020	Discussion A/G Strat Plan.	√	√			√	√

4. Quarterly reports

Section 45 of the Municipal Systems Act, 32 of 2000 provides that the results of performance measurements must be audited as part of the Council's internal auditing processes. In terms of regulation 14(1)(b) of the Municipal Planning and Performance Management Regulations the auditing must include assessments of the following:

- (i) The functionality of the municipality's performance management system;
- (ii) Whether the performance management system complies with the Act; and
- (iii) The extent to which the performance measurements are reliable in measuring performance.

In compliance with the abovementioned requirements the Council's Internal Audit Services performed an audit on the Municipality's measurements, also referred as Predetermined Objectives for the fourth quarter of 2019/2020 financial year and the first quarter of 2020/2021, including the Top Level SDBIP reports. The Committee considered the Internal Audit reports and any comments and recommendations were recorded and submitted to the Council.

The following reports have been reviewed by the Committee during the reporting period:

- Review of Annual Financial Statements prior to submitting to Auditor-General.
- Monthly and Quarterly Financial Reports.
- Internal Audit Findings Reports.
- Minutes of Sec. 32 Committee.
- Minutes of FARMCO.
- Provision for rehabilitation costs Karwyderskraal.
- Actual spending on COVID – 19 Pandemic.
- Bank and Cash management.
- Year-end stock count.
- Risk Management.
- Tariffs.
- Performance Management 4th Quarter of 2019/2020.
- Progress Report on Risk Based Audit Plan.
- Quarterly Asset reconciliation.
- Fire Brigade costs
- Feed Back report Die Damme.
- Performance Management 1st Quarter of 2020/2021.

5. Annual Internal Audit Report on Performance Management 2019/2020

The committee considered the Internal Audit report on the audit of the municipality's performance assessment, also referred to as Predetermined Objectives and the Annual Report 2019/2020. The objectives of the Internal Audit review were to ensure that the performance information was adequate, complete, correct and reliable, that the relevant laws and regulations were complied with in the overall performance management system, processes and procedures and that the performance measurements were reliable in measuring the performance of the municipality.

Based on the review it was concluded that the system complied with MFMA, Circular no 63 and MSA S45(a) and that, based on the samples selected, performance information was adequate reliable.

6. Annual performance appraisal Municipal Manager section 56/57 employees

The annual performance appraisal of the Municipal Manager for the 2019/2020 year-end assessment were held on 10 December 2020, during which the Chairperson, Mr P Strauss provided oversight during the process. The assessments of the section 56/57 managers will be performed early during 2021 at which the Chairperson will also provide oversight to the process.

7. External Audit

Due to the COVID – 19 pandemic and subsequent Disaster Management Regulations, extension was granted to Municipalities for submission of the Annual Financial Statements for 2019/2020 and was only due at the end of October 2020. Subsequently the Auditor-General was also granted extension for issuing the final Audit Report and is due 28 February 2021. The audit for 2019/2020 is therefore still in the execution phase and the outcome will be discussed at a later stage.

8. Areas of satisfaction

The Committee would like to express its satisfaction with the following:

- a) The filling of the key position in corporate services
- b) The level of communication between all levels of the Municipality, Council, MAYCO and Management
- c) The effectiveness of the internal audit function
- d) The progress made on risk management
- e) The improved financial position of the Municipality
- f) There is a high level of compliance in the Municipality
- g) Good relationship with the Auditor-General
- h) The operation of the Karwyderskraal Landfill site
- i) The Municipality's response to the COVID-19 Pandemic

9. Continuous monitoring required

The following areas need continuous monitoring by Council and Management:

- a) Supply chain and supply chain practises
- b) The filling of key positions
- c) Clearing of audit findings and resolving of outstanding matters

10. Conclusion

We thank the Executive Mayor and management for their cooperation and trust that the Committee will continue to assist the Council in providing the best services to the public of the Overberg.

PAL Strauss
Chairperson
January 2021

11. Municipal Manager's Quality Certification

QUALITY CERTIFICATE

I, DP Beretti, the Municipal Manager of Overberg District Municipality, hereby certify that-

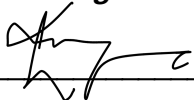
- the monthly budget statement***
- quarterly report on the implementation of the budget and financial state affairs of the municipality***
- mid-year budget and performance assessment***

For the month of December 2020 has been prepared in accordance with the Municipal Finance Management Act and regulation made under that Act.

Print Name Nantes Kruger (Acting CFO) on behalf Municipal Manager DP Beretti

Municipal Manager of Overberg District Municipality –DC3

Signature



Date

25 January 2021

Overberg District Municipality

ANNEXURE A

2020/21: Top Layer KPI Report - Second Quarter - ending December 2020

Ref	Responsible Directorate	KPI Name	Description of Unit of Measurement	Original Annual Target	Quarter ending September 2020					Quarter ending December 2020					Overall Performance for Quarter ending September 2020 to Quarter ending December 2020			Corrective Measures on Mid-Year Performance
					Target	Actual	R	Performance Comment	Corrective Measures	Target	Actual	R	Performance Comment	Corrective Measures	Target	Actual	R	
TL1	Office of the Municipal Manager	Percentage of people from employment equity target groups to be appointed by June in the three highest levels of management in compliance with the municipality's approved Employment Equity Plan (Reg)	Percentage of people appointed in the three highest levels of management (Number of people employed at 30 June 2021 /Number of people employed at begin of year)	90.00%	0.00%	0.00%	N/A			0.00%	0.00%	N/A			0.00%	0.00%	N/A	
TL2	Office of the Municipal Manager	Develop a Risk-based Audit Plan for 2021/2022 financial year and table to the Audit & Performance Audit Committee by June	Risk-based audit plan developed and tabled to the Audit and Performance Audit Committee	1	0	0	N/A			0	0	N/A			0	0	N/A	
TL3	Office of the Municipal Manager	Execute audit projects in terms of the Risk Base Audit Plan (RBAP)	Number of audits executed per annum	18	5	5	G	Audit Reports issued: Karwyderskraal Rehabilitation Risk Management Year end stock take New tariffs Combined report Bank/ Cash management		4	4	G	Audit Reports issued: Fire Brigade Costs Covid 19 Expenditure Asset Reconciliation Follow up Journals		9	9	G	
TL4	Office of the Municipal Manager	Coordinate and facilitate engagements with B-Municipalities in Overberg	Number of IDP & Communication engagements facilitated per annum	4	1	1	G	District Communicators Forum Meeting held on 14/09/2020.		1	1	G	Coordinated and facilitated an engagement with IDP Officials and WCG on 11 December 2020.		2	2	G	
TL5	Office of the Municipal Manager	Publishing of bi-annual External Newsletter to stakeholders	Number of External Newsletters published per annum	2	0	0	N/A			1	1	G	External Newsletter distributed to Councillors, staff and stakeholders on 24 December 2020.		1	1	G	

TL6	Office of the Municipal Manager	Prepare Top Layer Service Delivery budget implementation plan for approval by the Mayor within 28 days after the adoption of the 2020/2021 Budget	Top Layer SDBIP submitted to the Mayor for approval	1	0	0	N/A			0	0	N/A			0	0	N/A	
TL7	Office of the Municipal Manager	Review annually the TL SDBIP to inform Council should a revised TL SDBIP be necessary and table report (Sec. 72) to Council	Section 72 report tabled to Council by January 2021	1	0	0	N/A			0	0	N/A			0	0	N/A	
TL8	Office of the Municipal Manager	Submit the Annual Performance Report to the AG by August	Annual Performance Report submitted	1	1	0	R	Report was not submitted on due time as the Auditor General postponed the submission date of the report to the end of October 2020.	Performance Report will be submitted in October. Target to be amended to align with the postponement	0	0	N/A	Performance Report was submitted on 31/10/2020 to the AG		1	0	R	Comment: Target to be amended to align with the postponement of the External Audit period
TL9	Corporate Services	Compile and submit WSP to LGSETA by April	Number of WSP reports submitted per annum	1	0	0	N/A			0	0	N/A			0	0	N/A	
TL10	Corporate Services	Coordinate Health and Safety evacuation drills at ODM workstations by June	Number of evacuation drills coordinated per annum	2	0	0	N/A			0	1	B	Evacuation drill held on 10 December 2020		0	1	B	
TL11	Corporate Services	Conduct OH&S workshops for ODM OH&S Representatives	Number of OH&S workshops held	1	0	0	N/A			0	0	N/A			0	0	N/A	
TL12	Corporate Services	Percentage of Municipal budget actually spend on the implementation of the Workplace Skills Plan by 30 June (Reg)	% of Municipal budget spent on the WSP per annum (Actual spent on Training/Total Budget)	0.05%	0.00%	0.00%	N/A			0.00%	0.00%	N/A			0.00%	0.00%	N/A	Comment: Target to be aligned with adjustment budget.
TL13	Corporate Services	Compile a Skills Transfer Policy and submit to the Local Labour Forum	Policy compiled and submitted to LLF	1	0	0	N/A			0	0	N/A			0	0	N/A	
TL14	Corporate Services	Conduct annually a Human Resources roadshow	Number of roadshows conducted per annum	1	0	0	N/A			1	0	R	Not held due to time constraints and vacancy of HR manager post.	To review target date due to constraints as a result of constraints placed due to level 3 lockdown. To adjust to June 2021.	1	0	R	Comment: Target be amended to June 2021, to allow time to re-plan the way the roadshows are conducted taking into account the pandemic.

TL15	Finance	Measured financial viability in terms of the municipality's ability to meet its service debt obligations by 30 June (Debt coverage) (Reg)	The number of times the municipality was able to meet its Debt obligation ((Total operating revenue received - operating grants)/debt service payments)	8.9	0	0	N/A		0	0	N/A		0	0	N/A	-	
TL16	Finance	Measured financial viability in terms of the available cash to cover fixed operating expenditure by 30 June (Cost coverage) (Reg)	Number of months cash were available to cover fixed operating expenditure ((All available cash at a particular time + investments)/monthly fixed operating expenditure)	2	0	0	N/A		0	0	N/A		0	0	N/A		
TL17	Finance	Measured financial viability in terms of percentage outstanding service debtors by 30 June (Service Debtors) (Reg)	% Outstanding service debtors per annum (Total outstanding service debtors/annual revenue received for services)	14.00%	0.00%	0.00%	N/A		0.00%	0.00%	N/A		0.00%	0.00%	N/A	Comment: Target to be aligned with adjustment budget.	
TL18	Finance	Report on Percentage Capital budget actually spend on capital projects by 30 June (Reg)	% of capital budget actually spent on capital projects for the annum (Actual spent on capital projects/Total capital budget)	90.00%	0.00%	0.00%	N/A		0.00%	0.00%	N/A		0.00%	0.00%	N/A		
TL19	Finance	Report to the Audit and Performance Audit Committee on the provision of the rehabilitation costs for Karwyderskraal	Number of quarterly reports submitted per annum	4	1	1	G	Report on 29/09/2020, Item O105	1	1	G	Reported to the Audit Committee on 25 November 2020 as per Item 0117	2	2	G		
TL20	Finance	Report bi-annually to Council on the performance of service providers for quotations and tenders above R30000	Number of reports submitted to Council per annum	2	0	0	N/A		1	0	R	Report was not submitted to Council due to oversight	Report will be submitted to the next Council meeting.	1	0	R	
TL21	Finance	Invite service providers to register on the suppliers database by 30 June	Number of Invitation placed in local media per annum	1	0	0	N/A		0	0	N/A		0	0	N/A		

TL22	Community Services	Take domestic drinking water samples in towns and communities to monitor water quality (SAN 241 as amended)	Number of samples taken per annum	400	100	97	O	July - 27 Aug - 46 Sept - 24 Two vacancies in the department resulted in that the target was not achieved	Request to fill the 2 vacancies Backlog to be addressed next quarter	100	107	G2	Oct - 46 Nov - 37 Dec - 24		200	204	G2	
TL23	Community Services	Take food samples to monitor the quality of Food ito the FCD Act and legislative requirements	Number of samples taken per annum	400	100	99	O	July - 17 Aug - 51 Sept - 31		100	102	G2	Oct - 28 Nov - 30 Dec - 44		200	201	G2	
TL24	Community Services	Inspect waste management sites wrt generators and couriers of medical waste according to Municipal Health By-Law of Council	Number of sites inspected per annum	120	30	27	O	July - 9 Aug - 10 Sept - 8		30	32	G2	Oct - 8 Nov - 11 Dec - 13		60	59	O	<u>Comment:</u> Annual target to be amended to 115 due to the shortage of personnel and the impact of Covid-19 on personnel with high risk co-morbidities, extra caution must be taken.
TL25	Community Services	Take water sample at Sewerage Final Outflow to monitor water quality (SAN 241 as amended)	Number of samples taken per annum	160	40	37	O	July - 11 Aug - 13 Sept - 13 Reason for underperformance was due to 2 vacancies in the department	Request to fill the positions. Backlog to be address next quarter	40	42	G2	Oct - 12 Nov - 13 Dec - 17		80	79	O	
TL26	Community Services	Inspect Food Premises according to Regulation R.638	Number of food Premises inspected per annum	1 560	400	364	O	July -114 Aug - 119 Sept - 131 Due to two vacant position the target couldn't be reached	Request to fill the two vacant positions	380	461	G2	Oct - 150 Nov - 156 Dec - 155		780	825	G2	<u>Comment:</u> Annual target to be amended to 1434 due to the shortage of personnel and the impact of Covid-19 on personnel with high risk co-morbidities, extra caution must be taken.

TL27	Community Services	Inspect crèches to ensure compliance with the Municipal Health By-Law	Number of creches inspected per annum	160	40	28	R	28 Creches were inspected this quarter. Under performance was due to two vacant positions.	Vacant positions to be filled	40	51	G2	Oct - 11 Nov - 17 Dec - 23	80	79	O	<u>Comment:</u> Annual target to be amended to 146 due to the shortage of personnel and the impact of Covid-19 on personnel with high risk co-morbidities, extra caution must be taken.
TL28	Community Services	Report quarterly to the Community Services Portfolio Committee on the activities of the Municipal Coastal Committee	Number of reports submitted per annum	4	1	1	G	Report submitted on 28/09/2020, Item 7.1		1	1	G	Report submitted on 30/11/2020, Item 7	2	2	G	
TL29	Community Services	Report annually to the Community Services Portfolio Committee on the outcome of Karwyderskraal Landfill site adherence to the permit conditions	Report submitted to the Community Portfolio Committee per annum	1	0	0	N/A			0	0	N/A		0	0	N/A	
TL30	Community Services	Report quarterly to the Community Services Portfolio Committee on the activities of the Regional Waste Forum	Number of reports submitted per annum	4	1	1	G	Report was submitted on 2/09/2020, Item 7.1		1	1	G	Report was submitted on 30/11/2020, Item 7	2	2	G	
TL31	Community Services	Create temporary work opportunities through the alien vegetation clearing initiatives by 30 June	Number of work opportunities created per annum	25	0	0	N/A			0	0	N/A		0	0	N/A	
TL32	Community Services	Revise the District Spatial Development Framework by June	Revised District Spatial Development Framework and tabled to Council	1	0	0	N/A			0	0	N/A		0	0	N/A	
TL33	Community Services	Table the revised Disaster Risk Management Plan to Council by June	Revised Disaster Risk Management plans tabled to Council	1	0	0	N/A			0	0	N/A		0	0	N/A	
TL34	Community Services	Table to Council the revised Disaster Management Framework by June	Revised Disaster Management Framework tabled to Council per annum	1	0	0	N/A			0	0	N/A		0	0	N/A	
TL35	Community Services	Revise annually the Safer Community Project Plan and table to the Community Services Portfolio Committee	Number of Revised Safer Community Project Plans tabled per annum	1	0	0	N/A			0	0	N/A		0	0	N/A	

TL36	Community Services	Present annually the revised Festive and Fire Season Readiness Plan to DCFTech	Number of Revised Festive and Fire Season readiness plans presented per annum	1	0	0	N/A		1	1	G	Plan was presented on 16/11/2020, Item 5.3		1	1	G	
TL37	Community Services	Report quarterly to the DCFTech on current risks (e.g. Covid-19)	Number of current risk reports presented per annum	4	1	5	B	Report on: 02/09/2020, 09/09/2020, 16/09/2020, 23/09/2020 and 30/09/2020. Reason for overperformance is due to the pandemic (Covid-19) which needs to be closely monitored	1	4	B	Report on: 30/09/2020 21/10/2020 18/11/2020 02/12/2020 Reason for overperformance is due to the pandemic (Covid-19) which needs to be closely monitored		2	9	B	
TL38	Community Services	Interaction with landowners on integrated fire management initiatives in the Overberg	Number of interactions per annum	8	2	2	G	Meetings held: Stanford Landbou Vereniging - 17/09/2020 Klein Swartberg Conservancy - 22/09/2020	2	2	G	Meetings held: 23/11/2020 - Overstrand, Cape Nature and SA National Parke, and landowners 07/12/2020 - FPA Board meeting		4	4	G	<u>Comment:</u> Annual target to be amended to 6 interactions. It become problematic to execute the target due to lockdown restrictions and due to limited virtual meeting capability in certain areas. Alternative communication and interactive structures are been sought.
TL39	Community Services	Upgrade roads to permanent surface by June	Number of kilometres road upgraded per annum	4.5	0	0	N/A		0	0	N/A			0	0	N/A	<u>Comment:</u> Target to be amended to zero due to the change of scope of the projects. Buffeljasbaai Road project was put on hold and upgrading changed to Boontjieskraal Road (1.34 km) which will only be finalised in the next financial year

TL40	Community Services	Kilometres of gravel roads to be regravelled	Number of kilometres road regravelled per annum	48.83	14	17.57	G2	17.57 Km of road gravelled during the quarter. Favourable gravel and weather conditions allowed for more kilometers of road to be regravelled.		6.83	14.82	B	14.82 km of road gravelled during the quarter. Short hauling distance to collect gravel material allowed for more kilometers of road to be regravelled.		20.83	32.39	B	
TL41	Community Services	Kilometres of gravel roads to be bladed	Number of kilometres roads bladed per annum	6 500	1 950	1 662.03	O	July - 577.25 Aug - 1072.0 Sept - 1662.03 Less done due to wet and rainy conditions and shortage of operators due to Covid-19 isolation.	Backlog to be addressed in the next quarter	1 500	1 850.08	G2	Oct - 859.71 Nov - 660.33 Dec - 330.04 Backlog of previous quarter was addressed and all essential plant was available.		3 450	3 512.11	G2	
TL42	Community Services	Kilometres of road to be resealed	Number of kilometres road resealed per annum	40	0	0	N/A			20	25.19	G2	25.19 km of road resealed. Target was exceeded - Bitumen distributor and product was full time available.		20	25.19	G2	Comment: Target to be amended to 28.19 to align with registered projects.
TL43	Community Services	Submit annually the Business Plan for Provincial Roads budget allocation to Provincial DTPW by March	Annual Business Plan submitted	1	0	0	N/A			0	0	N/A			0	0	N/A	
TL44	Community Services	Report quarterly on the progress of planned deliverables in the RED & Tourism Strategy to the Community Portfolio Committee	Number of progress reports tabled per annum	4	1	1	G	Report submitted on 28/09/2020, Item 10.2		1	1	G	Progress on planned deliverables: Feedback on a Draft Economic Recovery plan was submitted to portfolio meeting, held on 30/11/2020, Item 10.5 This plan is an addendum to the RED/Tourism Strategy which needs a specific and achievable action plan to reflect the impacts of the pandemic.		2	2	G	
TL45	Community Services	Create temporary work opportunities through the municipality's EPWP programme by 30 June (Reg)	Number of temporary work opportunities created during the financial year	58	0	0	N/A			0	0	N/A			0	0	N/A	

TL46	Community Services	Coordinate two SCM/LED Open days	Number of SCM/LED open days coordinated per annum	2	0	0	N/A			1	0	R	Open day was scheduled for 3 December 2020, but due to Covid-19 flare-ups decided not to held the open day.	Targets to be amended to June 2021	1	0	R	Comment: Target to amend to 1 with target date June 2021. Reason: Due to the Covid-10 virus which is unpredictable and due to the possibility of a 3rd and 4th wave.
TL47	Community Services	Report bi-annually on the progress in respect of social development Implementation Plan to the Community Services Portfolio Committee	Number of progress reports tabled per annum	2	0	0	N/A			1	1	G	Report was tabled on 30/11/2020, Item 10.7		1	1	G	
TL48	Community Services	Compile a draft social development policy for the district by June	Draft Social Development Policy compiled and submitted to Community Portfolio Committee	1	0	0	N/A			0	0	N/A			0	0	N/A	